ADDENDUM 1 – POSTED 03/09/2020

Answers to currently submitted questions:

1) Can the Authority comment on the number and dollar value of leases that are currently tracked in Excel? Is the Authority primarily a Lessor, or does the Authority also hold leases as Lessee? The Authority has both lessee and lessor agreements.

2) It is our understanding that the Authority released a similar RFP last summer/fall. Can the Authority provide any information as to why this RFP is being re-released, and if there were any specific reason why the Authority did not make a selection, assuming compliant proposals were received? The previous RFP didn't provide SARAA with adequate information to make this important decision. All submissions were rejected. This more comprehensive and standardized RFP was issued to ensure comparable responses are received for review.

3) Does the Authority manually enter Human Resources/Payroll costs directly into the general ledger, or is there a desire for an interface to be configured where personnel and payroll costs are directly passed to the financial system? An interface would be considered but not a deciding factor in choosing an ERP solution.

4) Referencing "Budgeting" within Exhibit A, "General Ledger #3", does the Authority wish to implement Budget Planning as well as Budget Control functionality? No

5) We understand that SARAA is the owner and operator of Harrisburg International Airport, and three general aviation airports. Can the Authority clarify that all of these entities are managed within your financial reporting/accounting system as one single legal entity (company), and that the Authority desires this setup within the new ERP system? All entities owned by the Authority are maintained within one ERP solution for the Authority. The three GA airports are accounted for as separate cost centers within SARAA. HIA has multiple cost centers.

6) Can the Authority comment on 'allocation' methods used? Allocations are mentioned in a variety of places within Exhibit A, and we are interested in understanding the nature and complexity of these allocations. How does the Authority calculate allocations today? Allocations pertaining to the ERP solution would be required to allocate values based on preloaded & predefined cost center & department allocations. The Authorities calculation methodologies of said allocations is not pertinent to this RFP.

7) On page 9 of the RFP, MP2 is listed as both the inventory and work order system, but only inventory functionality is listed as "under consideration" for replacement. Would the Authority consider an option to completely replace MP2 with both inventory and work order functionality within the proposed ERP system, thereby eliminating the need for additional interfaces? No

8) Can the Authority comment on the functionality within Equipment Maintenance (Manager +), specifically what data elements are captured separately from the ERP and/or Work Order system? Also, how many assets are tracked in this fashion and what are they? The applicable information which would be shared between the Equipment Maintenance software and the ERP solution chosen would be limited to inventory management.

9) Can the Authority confirm that they desire ACH functionality? ACH generation is not a function desired by the authority, this would circumvent our internal controls processes.

10) Can the Authority comment on how many 1099's they produce each year? 2019 - 42

11) Can the Authority comment on the different data elements that are tracked within 'Tenant cards'? Tenant Cards are within the A/R module, these contain all pertinent billing information for tenants as well as their specific ledger.

12) Can the Authority elaborate on 'hybrid financial statements' from system expectation General ledger 2? Some of our internal managerial reports contain both accrual and cash basis information to provide information to upper management and the SARAA Board, ideally a report could be written to accommodate this.

13) Does the Authority have any cash receipting systems that require periodic interfaces into the ERP system? No