

SARAA General Rules for Request for Modification or Construction

NOTE: For User Name and Password access, contact Emily Ulrich at 717-948-3900 or via email Emily.Ulrich@saraa.org

These general rules apply to all work being performed under an approved Request for Modification or Construction permit. Rules are applicable for the general category of work being performed, such as “Work within Terminal Building,” “Landside Outdoors Work,” work within Air Operations Area.”

All Work Areas:

- Contractor(s) shall provide copy of insurance certificate naming SARAA as “Additional Insured.”
- All work areas to be left clean and free of debris at the end of each work day.
- All waste from the project shall be disposed off-site. Airport waste containers shall not be used for waste or other items related to this project.
- Contractor shall obtain a Hot Work Permit from the HIA Fire Department, 717-948-3921, for any work involving welding, cutting torch, soldering torch, grinding and/or open flame.
- Contractor responsible for security of staged materials.
- No tools left unattended.

Work within the HIA Terminal Building and/or other SARAA Buildings:

- Contractor is to comply with applicable Building Codes, Fire Codes and the National Electric Code (NEC).
- Sprinkler System must meet NFPA 13 prior to opening.
- The HIA FD Fire Chief (717-648-6989) and SARAA Engineering Dept. (717-948-3900) are to be notified of any changes, modification or alteration to the fire alarm and/or sprinkler system.
- All changes, modifications, or alterations to the fire alarm and/or sprinkler system are to be in compliance with NFPA 72 and NFPA 13 respectively and accomplished by authorized fire alarm and/or fire suppression technicians.
- All wall penetrations are to be sealed with fire proofing material.
- All construction debris to be removed from terminal building and/or other buildings.

- Public area surrounding work site to be cleaned daily.
- Restore marks & damage to floor daily.

Work within Secured Area of the HIA Terminal Building:

- No entry into “sterile” or restricted area without proper badging or escorts.
- Bring all material to secure concourse through security checkpoint, except tools.
- No tools to be left unattended in sterile or secured areas, which mean tools must be within sight and reach.

Outdoors Work including Excavations:

- PA One-Call required for any earth disturbance.
- If earth disturbance exceeds 2 CY, contact Environmental Office, 717-948-3900 Ext 4607. Comply with any DEP guidance and dispose of any earth material in accordance with Federal, State and Local laws and regulations that exceeds PADEP MSCs or EPA Risk Based Criteria.
- Protect storm drains from pollution during work.
- Restore all disturbed areas including ruts to original condition. No stones larger than 1 ½ inches.
- Any crane must have checkered flag attached atop boom.
- All excavation waste to be removed from the Airport, unless otherwise approved by SARAA.

Work within the Air Operations Area:

- No entry onto AOA or into secure areas without proper badging or escorts.
- At HIA, comply with all FAR Part 139 & HIA procedures for operating on certificated airfields.
- Comply with AC 150-5370-2F, Operational Safety on Airports during Construction.
- On aircraft parking aprons, segregate work area with low profile barricades having 360 degree flashers and reflective panels, weigh down barricades with sandbags (no stones).
- On aircraft parking aprons, replace all PCC in kind.
- On aircraft parking aprons, replace all removed or damaged PCC joint material.
- At HIA, coordinate at start and end of each workday with Airport Operations, 717-948-3919.
- At SARAA GA Airports, coordinate all work with Mr. Andy Kerstetter, 717-554-9009

- No tools to be left unattended in sterile or secured areas.
- No objects, temporary or permanent, may be placed or constructed within 15 feet of either side of the AOA perimeter fence.
- Secure loose material to avoid foreign object debris from being blown onto airfield.
- No tools to be left unattended in sterile or secured areas.
- Use monoculture seed mix (35% Tall Fescue, 34% Desire Fescue, 29% Annual Rye).
- All contractors and equipment / vehicles are subject to security searches prior to entering the ramp area.
- Any ramp markings cannot cover ramp security markings.

Line Painting on the Aircraft Parking Aprons

- Line removal shall be accomplished using water blasting.
- Remove all debris generated by paint removed.
- Use water based paint (FAA Specification).
- Protect pavement joint and joint sealant material.
- Damage / repairs will be the responsibility of the tenant / airline / operator.
- Follow FAA Advisory Circular AC 150-5340-1L
- Representative of tenant / airline / operator who is aware of the project specification shall be present during the work.
- Tenant / airline / operator shall provide escort for contractor doing the work.
- Tenant / airline / operator to provide Record Drawing of any new pavement markings to Airport Engineering in Auto CAD format.
- No markings or proposed taxi paths shall interfere with the operation of other gates.

Underground work for connection to public utility services

- All underground conduit for primary and secondary electrical power shall be encased in concrete ductbank.
- Coordinate all underground service connections with SARAA Utility Program Manager.