

Susquehanna Area Regional Airport Authority
Airport Operations Committee
June 23, 2023
Minutes

A meeting of the SARAA Airport Operations Committee was called to order by Mr. Enterline at 8:00 a.m. on Friday, May 26, 2023, with the following members of the Committee present:

Brian Enterline Bennett Chotiner Erik Hume

Also attending were: Timothy Edwards (Executive Director), Marshall Stevens (Deputy Executive Director), Carolyn Van Newkirk (SARAA Board), William Leonard (SARAA Board), Scott Miller (Deputy Director, Marketing, PR & Advertising), Lou Pirozzi (Deputy Director, Engineering & Planning), Michael Moskal (Deputy Director, Finance & Administration), Jamie Sides (Deputy Director, Maintenance), Mick Burkett (Deputy Director, Human Resources), Belinda Svirbely (Deputy Director, Operations, Security & Public Safety) and Camille Springer (Executive Assistant).

Guests: Eric Clancy, Rebecca Burk (Delta Development)

Public Comments: None.

Minutes: The minutes of the May 26, 2023, Airport Operations Committee were deemed approved with no changes.

Delta Development:

Mr. Clancy and Ms. Burk reported on the following:

Airport Drive: Total Project Cost: \$11,497,130; total secured public funding: \$8,632,534

PennVEST PFAS Remediation Program: Secured public funding: \$6,700,809

Dauphin County Local Share Municipal Grant Program: Secured public funding: \$22,000; reimbursement and close-out complete.

PA DEP Growing Greener Plus Grants Program: Secured public funding: \$152,655; pending fully executed grant agreement.

Dauphin County Local Share Municipal Grant Program: Secured public funding \$75,000; pending fully executed grant agreement.

PCCD Local Law Enforcement Grant Program: Secure Public Funding: \$74,153; grant agreement received.

PA DCED Statewide Local Share Account Program: HIA signage and wayfinding upgrades. Status: not selected. Next step: FY 2023-2024 application cycle, fall 2023.

FY 2024 Community Project Funding: Status: not selected. Next steps: FY 2025 application cycle, spring 2024.

Upcoming 2023 Funding Opportunities: PennDOT Transportation Alternative Set Aside Program; Commonwealth Financing Authority, Multimodal Transportation Fund; Dauphin County Local Share Municipal Grant Program.

Marketing & Enplanement Report:

Mr. Miller reported that May 2023 MDT Operations were 5,029, up 26% vs May 2022, and the highest since October 2018. YTD MDT Operations were up 10%. GA Operations are up 42% YTD. May 2023 CXY operations were 3,467, up 50% vs May 2022, and the highest monthly total since May 2008. YTD CXY Operations were up 23%. Local GA operations are up 39% YTD. May 2023 Air Cargo Tonnage is up .5% vs May 2022. YTD 2023 Cargo is down 9% vs YTD 2022. May 2023 enplanements are down 4% vs May 2022 and down 6% vs budget. YTD 2023 Enplanements are up .4% vs YTD 2022, and down 8% vs budget. The weeks of 6/12 and 6/19 have been two of the three busiest since 2020. July seats are at the highest level since 2019. MDT enplanements are forecast to be 5% over budget during the 2nd half of 2023. Airlines are slowing adding capacity as crew and planes become available.

Hershey Bears: AvFlight, with some HIA staff assistance, played a role in bringing the Calder Cup to Hershey.

Ford Tri-Motor Event: The Ford Tri-Motor tour is at the Capital City Executive Airport this weekend in partnership with the EAA.

Advertising Campaign: The \$60,000 advertising campaign continues through the end of July. This includes traditional/digital radio, cable/on demand TV, billboards and online digital including Facebook.

Project Update:

Mr. Pirozzi reported on the following:

Status of Major Projects:

HIA:

Cargo Apron Expansion, Phase 4: Close-out pending adequate grass growth & administrative items. Phase V: 1 bid received that was over engineer's estimate by 208%. Phase V currently rebid with a July 11, 2023, bid opening.

Reconfigure Third Street: Coordinating UGI utility relocations along Airport Drive. Continue constructing drainage and new roadway alignment.

Upgrade Water Plant, Phase 1, HIA: Continue with brine tank replacement & individual well upgrades.

BHS Control System Upgrade (Design), HIA: Selected for \$5.5M from FY2023 BIL ATP. Rebid via PennBID on May 7, 2023. Bids opened June 9, 2023. Currently reviewing bids.

Replace Escalators: Will advertise for construction in July 2023. Will submit for FY2023 BIL ATP Grant in October 2023.

Building 208 Demolition: Phase I and II Environmental Site characterizations are currently underway. Physical demolition is targeted for this winter 2023-2024.

CXY:

Obstruction Removal, Ph. 4: One bidder, Tri-State Clearing & Tree Service for \$931,931. Submitted grants and awaiting FAA determination. Initiating home-owner coordination for next phase.

Rehabilitate Taxiways B&C: The anticipated NTP is July 10, 2023. TW B closed from TW H to RW 30 from July 17th – July 31st. TW C closed from RW 12-30 to the South Apron from July 17th through July 31st.

GRA:

Construct South Aircraft Parking Apron, Phase V: Continue survey and utility work in preparation for paving. Runway reopened. Last closure is scheduled for June 26th through June 28th.

FCRA:

Update Master Plan: Master Plan Advisory Committee meeting #1 was held on May 19, 2023. Continue data collection to finalize recommended development alternative concepts.

Construct Hangar/Pilot Lounge (Design): Waiting to identify funding for final design and construction.

Fire Department Utility Vehicle, HIA:

Mr. Edwards reported that this is to approve the purchase of one 2024 Chevrolet Silverado Crew-Cab pickup utility truck to be used by the SARAA Fire Department mainly at HIA but also to support all SARAA airports. The total cost is \$76,003 for combined truck chassis, emergency lighting, graphics and communications equipment installation. The vehicle proposed for replacement is a 2004 Chevrolet Silverado diesel-powered vehicle. The cab has sustained significant wear and tear. The vehicle is available through the State COSTARS Contracts. The purchase will be funded through the Capital Improvement Program.

There were no objections to forwarding this item to the full Board for approval.

Turo Operating Agreement:

Mr. Edwards reported that this is to authorize the Executive Director to execute the Peer-to-Peer Car Share Operating Agreement with Turo, Inc. Turo, Inc. is requesting SARAA approval to enter into an operating agreement for the purpose of operating a Peer-to-Peer Vehicle Sharing Service at HIA. Turo operates a Peer-to-Peer Vehicle Sharing Service that connects vehicle owners with airport customers via a reservation system in which vehicles are delivered to the airport for pick-up and use by the airport customer. Per definition, Peer-to-Peer Vehicle Sharing Service is the authorized use of a vehicle by an individual other than the vehicle's owner through an internet booking platform that connects vehicle owners with drivers to enable the sharing of vehicles for financial consideration. The business terms include:

- Initial Term: One year from the effective date.
- Renewal Terms: Automatic renewal of one year.
- Use Fee: 6% of gross revenues.
- Open Parking: Open parking will be allowed only in the long-term parking lot.

There were no objections to forwarding this item to the full Board for approval.

GA Airports:

Feasibility Study: Mr. Stevens reported that staff received a proposal from the Business Aviation Group in the amount of \$13,000 for a feasibility study focused on the former Terminal

Building at Capital City Executive Airport. A Board paper will be presented to the Board at the July meeting.

Ford Tri-Motor Event: The Ford Tri-Motor event will be held June 22 through June 25 at the Capital City Executive Airport.

Adjournment: Mr. Enterline adjourned the meeting at 9:25 a.m.

Next Meeting: Friday, July 21, 2023, 8:00 a.m., **Harrisburg International Airport**

Respectfully submitted:

Timothy J. Edwards
Executive Director

Prepared by Camille Springer