

Susquehanna Area Regional Airport Authority
Airport Operations Committee
October 20, 2023
Minutes

A meeting of the SARAA Airport Operations Committee was called to order by Mr. Enterline at 8:00 a.m. on Friday, October 20, 2023, with the following members of the Committee present:

Brian Enterline Bennett Chotiner Erik Hume

Also attending were: Timothy Edwards (Executive Director), James Helsel (SARAA Board), Bill Leonard (SARAA Board), Carolyn Van Newkirk (SARAA Board), Stephen Libhart (SARAA Board), Lou Pirozzi (Deputy Director, Engineering & Planning), Michael Moskal (Deputy Director, Finance & Administration), Jamie Sides (Deputy Director, Maintenance), Mick Burkett (Deputy Director, Human Resources), Scott Miller (Deputy Director, Marketing, PR & Advertising), Kevin Bryner (Deputy Director, IT), Belinda Svirbely (Deputy Director, Operations, Security & Public Safety) and Camille Springer (Executive Assistant).

Guests: Eric Clancy, Rebecca Burk, Maggie McGahen

Public Comments: None.

Minutes: The minutes of the September 22, 2023, Airport Operations Committee were deemed approved with no changes.

Delta Development:

Public Funding:

- PA DEP Growing Greener Plus Grants Program: Polyfluoroalkyl Findings, Assessment & Solutions; Secured Public Funding \$152,655
- Dauphin County Local Share Municipal Grant Program: Threat Assessment Containment Unit; Secured Public Funding \$65,000
- PCCD Local Law Enforcement Grant Program: HIA Police Department Modernization; Secured Public Funding: \$74,153
- PennDOT Transportation Alternative Set Aside Program: 49 ADA Compliant Ramps; Funding Request: \$712,843
- Commonwealth Financing Authority: HIA Multimodal Connectivity; Grant Request: \$440,564; Legislative Outreach--Meeting with Senator DiSanto on October 18th; meeting with Representative Madsen, October 27th.
- Dauphin County Local Share: ARFF Vehicle Upgrade; Grant Request: \$75,000
- PA DCED Statewide Local Share Account Program: Rehabilitation of HIA's Hydro Pillar, Grant Request: \$1M
- PennDOT Multimodal Transportation Fund (MTF): Signage at CXY; Grant Request \$3M

Marketing & Enplanement Report:

Mr. Miller reported that September 2023 CXY Operations were 2,325, up 1% vs September 2022. YTD CXY Operations were up 14%. Local GA Operations were up 17% vs last September, and up 25% YTD. September 2023 MDT Operations were 43,956, up 1% vs September 2022. YTD MDT Operations were up 7.7%. September 2023 Air Cargo Tonnage was up 1.5% vs September 2022. YTD Air Cargo Tonnage was down 5%. The UPS/FedEx feeder flights are suspended resulting in the large "other" cargo decline. There were 54,209 enplanements in September 2023, up 14% vs budget and 4% vs September 2022. YTD 2023 enplanements are up 2.8% vs YTD 2022 and down 1.3% vs YTD budget. MDT Q3 traffic was 8.7% above budget. Q4 traffic is expected to be about 2% above budget. CY 2002 is pacing toward the 645,000 budgeted projection.

Marketing Updates:

- Boeing and Airbus delivery delays and crew are hurting capacity growth.
- SARAA Media Buying RFP is being advertised. Responses are due November 8th.
- Scott Miller & Ryan Johnson will attend the Air Dot Show tour next weekend in Orlando
- Advertising: AA messaging on service to BOS, CLT, DFW, ORD, and PHL and beyond begins the week of 10/23.

Project Update:

Mr. Pirozzi reported on the following:

Status of Major Projects:

HIA:

Cargo Apron Expansion, Phase 5: The low bidder was Atlantic Contracting & Materials. CM/CI was awarded to Urban Engineers. CA was awarded to AECOM. Currently finalizing contract, badging and scheduling process.

Reconfigure Third Street: Completed remaining section of curb and sidewalk. Light poles will be installed in December.

Upgrade Water Plant, Phase 1, HIA: Continue to finalize new brine tank operations. Continue to upgrade individual well pumps/motors/controls.

BHS Control System Upgrade (Design), HIA: Contractor continues to make start up submittals.

Replace Escalators: Bids were opened on September 29, 2023. Submitted for FY2024 BIL ATP Grant requesting \$2,503,568.

CXY:

Obstruction Removal, Ph. 4: NTP issued for October 2, 2023. Initial E& S meeting held on October 6. The contractor continues to work on trimming and clearing.

Rehabilitate Taxiways B&C: Contractor completed TXY C corrective actions on October 17, 2023. Pending final inspection.

GRA:

Construct South Aircraft Parking Apron, Phase V: E&S final inspection was held on October 16, 2023. The project will be accepted and closed out.

FCRA:

Update Master Plan: Resubmitted Working paper No. 1 to FAA. Continue to finalize ALP set and preparing draft Working paper No. 2. A Public Open House is scheduled for November 2, 2023, from 6:00 p.m. to 8:00 p.m. at the Greene Township Municipal Building.

Construct Hangar/Pilot Lounge (Design): Waiting to identify funding for final design and construction.

Airport Use Agreement/Air Show:

Mr. Edwards reported that this is to authorize the Executive Director to execute the Agreement for Use of Property with PA Air Show, LLC to organize, manage and produce the 2025 HIA Airshow. The SARAA Board has expressed interest in hosting a multi-day, professionally produced airshow at HIA in 2025. PA Air Show of Melbourne, FL presented an overview of their services and recent airshow activity at the June SARAA Board meeting and have also submitted the required DOD documents for military demonstration team participation at the event. PA Air Show has provided SARAA with an Agreement for Use of Property for SARAA's review. Thirty days prior to the event, PAS show will pay \$20,000 to SARAA as a deposit for costs incurred by SARAA. SARAA counsel will review and recommend edits to the final version of the agreement.

There were no objections to forwarding this item to the full Board for approval.

GA Airports:

Mr. Sides showed before and after pictures of work that was done on CXY Hangar 503, CXY Terminal Roof, FCRA T-Hangar, and the FCRA Community Hangar.

Additional Projects in Progress include the following:

- CXY Movement Area Painting
- FCRA Airfield Painting
- GRA Airfield Painting
- CXY Tree Removal

Adjournment: Mr. Enterline adjourned the meeting at 9:01 a.m.

Next Meeting: Friday, November 17, 2023, 8:00 a.m., **Harrisburg International Airport**

Respectfully submitted:

Timothy J. Edwards
Executive Director

Prepared by Camille Springer