

**Susquehanna Area Regional Airport Authority**  
**Airport Operations Committee**  
**June 20, 2025**  
**Minutes**

A meeting of the SARAA Airport Operations Committee was called to order by Mr. Enterline at 8:08: a.m. on Friday, June 20, 2025, at Harrisburg International Airport, with the following members of the Committee present:

Brian Enterline, Chair

Keith Bashore

Also attending were: Timothy Edwards (Executive Director), Ryan Collins (Deputy Executive Director), Bill Leonard (SARAA Board), James Helsel (SARAA Board), Erik Hume (SARAA Board), Lou Pirozzi (Deputy Director, Engineering & Planning), Scott Miller (Deputy Director, Advertising & Business Development), Belinda Svirbely (Deputy Director, Operations, Security & Public Safety), Jamie Sides (Deputy Director, Maintenance), and Camille Springer (Executive Assistant).

**Guests:** One+ Strategies: Stan Saylor, Blake Lynch

**Public Comments:** None.

**Minutes:** The minutes of May 23, 2025, Airport Operations Committee were deemed approved with no changes.

**One+Strategies:**

Mr. Saylor and Mr. Blake gave an update presentation including key progress since the last report, highlights of April and May legislative Engagement and Strategic Movement, Central PA Air Show Strategic Visibility, Upcoming Engagements, Strategic Expansion and Capital Budget Strategy. Discussion ensued.

**Marketing & Enplanement Report:**

Mr. Miller reported that May 2025 CXY Operations were down 24% vs May 2024. YTD Operations were down 3% vs 2024. CXY had measurable rain for 18 of 31 days. A record 10 inches of rain fell during the month. May 2025 MDT Operations were up 6% vs May 2024. YTD Operations were up 8% vs 2024. May 2025 Air Cargo Tonnage increased 9% vs May 2024. YTD 2025 tonnage was up 5% vs 2024. May 2025 set an enplanement record, up 9% vs May 2024. YTD enplanements were up 12% vs 2024, and up 1% vs May budget. This was the busiest May ever, up 1.8% over May 2019. United had its busiest month since August 2014. May was the third consecutive month for record traffic and was the third busiest month in airport history.

**Looking Ahead:** Second Quarter 2025 capacity was up 9% vs budget. All airlines are offering more service than planned. The airlines will offer nearly 31,000 departing seats per week for sale

through mid-August. Summer capacity will be up 18.4% vs summer 2024. MDT continues ongoing marketing and social media campaigns promoting expanded service.

### **Project Update:**

Mr. Pirozzi reported on the following:

#### **Status of Major Projects:**

##### **HIA:**

**Cargo Apron Expansion, Phase VI:** Continue to place stone subbase and cement treated base. Continue installing new phase 2 drainage.

**Replace Passenger Boarding Bridges:** Installed new PC Air & PCU on Gates A2, A3, B1, B4 & B5. Removed existing PBB/pedestal at Gate C3. Set new pedestal and PBB at Gate C3. Continue to finalize and commission Gate C3.

**Baggage Handling System Control System Upgrade:** TSA is coordinating permanent repairs to EDS machines. ISAT testing cannot be confirmed until recertified. CT2 Line ISAT tentatively scheduled for 6/24/2025. CT1 Line ISAT tentatively scheduled for 8/5/2025.

**Renovate Public Restrooms:** A preconstruction meeting was held on 6/2/2025. The contractor is currently preparing submittals. The NTP pending contractor scheduling, anticipated for July.

##### **CXY:**

**Construct Parallel Taxiway 8/26 (Design):** Working with AECOM to revise scope and fee for FAA review.

##### **GRA:**

**Construct South Aircraft Parking Apron:** Bids were opened on 6/9/2025. An October/November 2025 start date is anticipated.

##### **FCRA:**

**Update Master Plan:** Currently waiting on FAA final approval.

### **South Apron Phase VII, Constructing, GRA:**

Mr. Edwards reported that this is to authorize the Executive Director to execute a construction contract with JVI Group in the amount of \$941,171 to construct Phase VII of the South Aircraft Parking Apron Project at GRA. Work during this phase will pave the partial parallel taxiway extending along the north side of the new apron and includes new led taxiway lights and pavement markings. A total of three bids were received. The low bidder was deemed to be responsible and responsive and proposed a cost that was below the Engineer's Opinion of Probably Cost by 29%. This project was identified as a priority in SARAA's 2025 budget and will be funded through FAA grants at 95%.

There were no objections to forwarding this item to the full Board for approval.

### **Access Control and Identify Management Systems:**

This project will be ready to be presented at the Board meeting.

### **2026 Airshow Agreement for Use of Property:**

Mr. Edwards reported that this is to authorize he Executive Director to execute the Agreement for Use of Property with PA Air Show, LLC to organize, manage, and produce the 2026 – 2028 Air Dot Show Central PA. SARAA's legal counsel will review and may recommend edits to the final version of the Agreement. PA Air Show (PAS) has presented SARAA with a draft Agreement for Use of Property, which grants PAS a non-exclusive, revocable license to organize Air Dot Show Central PA and to use SARAA property to host the event for the next three years. The term of the Agreement is for 3 years, 2026, 2027 and 2028. Sixty days following the conclusion of each event the term shall be automatically extended to facilitate the inclusion of one additional event in the subsequent calendar year. Ninety days prior to the event, PAS shall pay \$20,000 to SARAA as a deposit for costs incurred by SARAA. At the close of the event, PAS shall immediately restore the premises to a condition satisfactory to SARAA.

There were no objections to forwarding this item to the full Board for approval.

### **GA Update:**

Mr. Collins reported on the following:

**CXY, Goodyear Blimp Visit:** The Goodyear Blimp is scheduled to visit CXY on 6/25/2025.  
**Tracking Equipment:** Runway Stats has installed Aircraft Operations Tracking Equipment at CXY, FCRA and GRA. This is a great tool to show the value of the airports and to secure additional funding.

**Willie Hage, Tailwind Aviation Services, FCRA:** Mr. Hage reported that he owns and operates the fuel farm at FCRA. He started selling fuel on February 10<sup>th</sup>. On May 15<sup>th</sup>, Tailwind Aviation Services became fully operational with self-serve fuel using credit cards. The 8,000-gallon tank is located at the FBO building. He said he averages 5-6 customers per day buying 30-40 gallons each. Since May 15<sup>th</sup> he has sold over 5,000 gallons. He said his fuel prices are very competitive.

**Adjournment:** Mr. Enterline adjourned the meeting at 9:40 a.m.

**Next Meeting:** Friday, July 25, 2025, 8:00 a.m., Capital City Executive Airport

Respectfully submitted:

Timothy J. Edwards  
Executive Director

Prepared by Camille Springer