

Susquehanna Area Regional Airport Authority
Airport Operations Committee
September 19, 2025
Minutes

A meeting of the SARAA Airport Operations Committee was called to order by Mr. Enterline at 9:16: a.m. on Friday, September 19, 2025, at Gettysburg Regional Airport, with the following members of the Committee present:

Brian Enterline, Chair
Keith Bashore

Bennett Chotiner

Also attending were: Timothy Edwards (Executive Director), Ryan Collins (Deputy Executive Director), William Leonard (SARAA Board), James Helsel (SARAA Board), Nelva Wright (SARAA Board), Michael Walker (SARAA Board) Lou Pirozzi (Deputy Director, Engineering & Planning), Michael Moskal (Deputy Director, Finance & Business Administration), Mick Burkett (Deputy Director, HR), Jamie Sides (Deputy Director, Maintenance), Belinda Svirebely (Deputy Director, Operations, Security and Public Safety), Kevin Bryner (Deputy Director, IT), Scott Miller (Deputy Director, Marketing & Business Development), and Camille Springer (Executive Assistant).

Guests: Delta Development: Eric Clancy, Maggie Rory

Public Comments: None.

Minutes: The minutes of August 22, 2025, Airport Operations Committee were deemed approved with one change.

Delta Development:

Delta Development gave an update on Capital Priorities.

Q4 2025 Grant Applications:

- PA Office of the Budget, RACP; Grant request \$1.5M
- Dauphin County Local Share Municipal Grant Program; Grant Request \$75,000
- US EPA Brownfield Cleanup Grant; Grant Request: <\$4, M
- PennDOT MMTF Program; Grant Request <\$3 M
- PA DCED, Statewide Local Share; Grant Request TBD

Other Initiatives:

- HATS 2050 Regional Transportation Plan, Public Comment Period
- Public Comment Submission, August 15, RTP Structure Change, Freight and Transit Chapter Updates

Marketing & Enplanement Report:

Mr. Miller reported that August 2025 CXY Operations were 3,504, up 48% YoY. YTD CXY Operations were up 6%. This was the busiest month of CXY Operations since 2012. August 2025 MDT Operations were 5,037, up 22% YoY. YTD MDT Operations were up 10%. August was the busiest month for MDT Operations since October 2018. August 2025 Air Cargo was 5,099 tons, up 10% YoY. YTD Air Cargo growth was 8.6%. This was the 4th busiest August for Air Cargo on record. August 2025 Enplanements were 72,604, up 14% YoY. YTD Enplanements were up 14.6%, and up 5.8% vs budget. August was the 6th consecutive record month, 8th in the last 12, and five of the 10 busiest months ever since April. 4Q25 airline capacity is up 17.2% vs 4Q24. MDT to top 805,000 enplanements on a budget of 753,000 enplanements. Air Service: The nonstop service to Miami on American returns January 2026. This service will be Saturday's only for 13 weeks.

Other:

- Mr. Moskal and Mr. Miller met with Kroll Bond Rating Agency on September 11.
- Mr. Collins and Mr. Miller attended the MHT-ASD Consultant/airline meeting conference
- The Full Scall Emergency Drill is on September 20
- The Yuengling Grant Opening is on September 26 at 1:00 p.m.
- A \$60,000 4Q25 advertising campaign to begin the week of October 6
- Mr. Edwards and Mr. Miller will be attending airline meetings in November

Project Update:

Mr. Pirozzi reported on the following:

Status of Major Projects:

HIA:

Cargo Apron Expansion, Phase VI: Completed placing 17" concrete pavement. Continue to prepare GSE for asphalt pavement. Prepare for grading, seeding, mulching topsoil areas.
Rehabilitate Taxiway A, Ph 1: 30% design complete and internally reviewed. 60% design is anticipated by end of October.

Replace Passenger Boarding Bridges: Gate C3, C2, C1, B2 & B3 are complete and commissioned for use. Gate A1 is anticipated to be completed on 10/14/2025.

Renovate Public Restrooms: The NTP for physical work was issued for 9/29/2025. The contractor is currently preparing submittals, samples and badging.

Escalator Replacement, HIA: Otis is currently working on submittals and procurement. The NTP for physical work is anticipated for January 2026.

BHS Control System Upgrade: Project is working on punch list items. Training, demobilization and project close out remain.

FCRA:

Update Master Plan: The Final Draft ALP was uploaded to FAA's system for review.

Storm Water Pipe Lining:

This will be presented at the Board meeting.

Obstruction Removal, FCRA:

Mr. Edwards reported that this is to authorize the Executive Director to execute a contract with Lobar Associates in the amount of \$164,408 to complete off airport obstruction removal for Runway 24 approaches at Franklin County Regional Airport. This project will improve safety by removing obstructions that penetrate approach and departure surfaces to Runway 24. SARAA leveraged its Keystone Purchasing Network (KPN) membership and The Gordian Group, Inc. cooperative purchasing agreement with Lobar Associates to complete this work. This will be paid for from SARAA's operating and maintenance account.

There were no objections to forwarding this item to the full Board for approval.

Replace FIDS Monitors:

Mr. Edwards reported that this is to approve the purchase of LG digital signage displays in the amount of \$97,499.80 to replace the existing displays used for the Flight Information Display System (FIDS). SARAA IT replaced the FIDS in 2018. Pricing is based on the OMNIA Partners purchasing cooperative of which SARAA is a member.

Funding for this project will come from the SARAA 2025 O&M budget.

There were no objections to forwarding this item to the full Board for approval.

Police Collective Bargaining Agreement Approval:

Mr. Edwards reported that this is to approve the new proposed Collective Bargaining Agreement for a five-year term, from January 1, 2025, through December 31, 2029. Negotiations began in June 2024. The Union requested Fact Finding in June 2025. The Fact-Finding Report, issued September 2, 2025, found in favor of SARAA's positions on many issues and both sides accepted the Report. The new proposed CBA includes market-based salary adjustments for seven Officers identical to SARAA's last offer. The Union achieved modest increases to shift differentials, double time for Thanksgiving and Christmas holiday shifts starting in 2028, and longevity payments limited to three senior Officers commencing next year. In return, SARAA was able to secure removal of a .50 hourly penalty if staffing dropped below ten full-time Officers. Officers are no longer eligible for the Airport's annual bonus program effective immediately, and a new, maximum salary.

There were no objections to forwarding this to the full Board for approval.

Avflight Lease Hangar 603, HIA:

Mr. Edwards reported that this is to execute a lease with Avflight for Hangar 603. In January 2021, the SARAA Board approved a lease assignment for Hangar 603 (Rite Aid Hangar) from Rite Aid to the Avflight Harrisburg Realty Corporation. The final renewal term of the original lease will expire on August 31, 2026, at which point SARAA will receive title to the building.

An RFP for proposals to lease the building was advertised in February 2025, with Avflight being the sole respondent. The terms of the lease include:

- Term: Ten years with two 5-year extensions
- Rent: \$29,750 per month with 3% annual increase
- Use of building: Preferred use is to support the relocation and consolidation of the PA State Police Aviation Department.
- Capital Improvements: Minimum investment of \$250k; potential for an additional \$750k in investment
- Maintenance: The lease is a triple-net lease.

The lease document has been reviewed by SARAA legal counsel.

There were no objections to forwarding this item to the full Board for approval.

Tailwind Aviation Lease & Operating Agreement Amendment, FCRA:

Mr. Edwards reported that this is to authorize the Executive Director to execute the land lease and amended operating agreement with Tailwind Aviation Services. Tailwind Aviation Services currently provides Avgas fueling services at Franklin County Regional Airport and has expressed interest in expanding its operations to include Jet A fuel. Tailwind Aviation Services proposes providing Jet A fueling through one of two options: either via a dedicated fuel truck staffed by trained personnel or through a self-serve fuel tank. To incorporate Jet A fueling, an amendment to the existing operating agreement will be required. Additionally, the space requirements for this expansion have increased significantly, from 300 square feet to approximately 3,000 square feet. As a result, a land lease is now necessary to account for the increased space requirement. Tailwind Aviation is seeking the following two agreements:

1. Amendment to Operating Agreement: The proposed agreement term is for twenty years with the option for one five-year renewal term, and one additional renewal term of four years and 11 months.
2. Land Lease: The proposed lease term is for twenty years with the option for one five-year renewal term, and one additional renewal term of four years and eleven months.

There were no objections to forwarding this item to the full Board for approval.

2026 Air Show Discussion:

Discussion centered around a request by Mr. Bryan Lilley, CEO of Air.Show, to add a third event day to the 2026 Airshow schedule. The 2026 Airshow is scheduled for the Memorial Day weekend again, and the request is to add Monday (Memorial Day) as the third day. Mr. Bashore requested that a list of advantages and disadvantages of adding a third event day be provided so the Board can review at the Board meeting on Wednesday.

GA Update:

Mr. Collins reported on the following:

Tracking Equipment: Runway Stats has installed Aircraft Operations Tracking Equipment at CXY, FCRA and GRA. This is a great tool to show the value of the airports and to secure additional funding. Mr. Collins showed monthly operations to date for both FCRA and GRA for July and August 2025.

Adjournment: Mr. Enterline adjourned the meeting at 11:10 a.m.

Next Meeting: Friday, October 24, 2025, 8:00 a.m., Harrisburg International Airport
Respectfully submitted:

Timothy J. Edwards
Executive Director

Prepared by Camille Springer