

Susquehanna Area Regional Airport Authority
Airport Operations Committee
January 23, 2026
Minutes

A meeting of the SARAA Airport Operations Committee was called to order by Mr. Enterline at 8:25: a.m. on Friday, January 23, 2026, at Harrisburg International Airport, with the following members of the Committee present:

Brian Enterline, Chair
Keith Bashore

Al Kuhner
Brian Seltzer

Also attending were: Timothy Edwards (Executive Director), Ryan Collins (Deputy Executive Director), William Leonard (SARAA Board), Erik Hume (SARAA Board), James Gross (SARAA Board), Michael Walker (SARAA Board), Lou Pirozzi (Deputy Director, Engineering & Planning), Michael Moskal (Deputy Director, Finance & Business Administration), Mick Burkett (Deputy Director, HR), Jamie Sides (Deputy Director, Maintenance), Belinda Svrbely (Deputy Director, Operations, Security and Public Safety), Kevin Bryner (Deputy Director, IT), and Camille Springer (Executive Assistant).

Guests: Blake Lynch, One+Strategies

Public Comments: None.

Minutes: The minutes of November 21, 2025, Airport Operations Committee were deemed approved.

One+Strategies:

Executive Summary: Mr. Blake gave an executive summary including November, December and January efforts, legislative engagement and budget position, and targeted appropriations engagement.

York County Republican Delegation Visit: Mr. Blake said that on January 8th, 2026, representatives from SARAA and One+ met with the York County Republican Delegation for a visit and tour. Elected members in attendance were Senator Dawn Keefer, Senator Kristin Phillips-Hill, State Representative Kate Klunk and State Representative Marc Anderson. The tour included visits with the Pennsylvania State Police Hanger – Helicopter, Eagle Air Hangar and Operations, Capital City Airport Apron Project, and HIA. Mr. Bashore expressed his dissatisfaction with not being informed about the York County Republican Delegation visit.

Blue Angels Winter Visit: The Blue Angels winter visit was held on December 3rd, 2025. Elected members in attendance were Senator Patty Kim, Representative Dave Madsen, Representative Thomas Kutz, Representative Sheryl Delozier, Representative Tom Mehaffie, and Representative Justin Fleming.

Legislative Update: Mr. Blake gave a legislative update on funding proposals.

Marketing & Enplanement Report:

Mr. Miller reported that 2025 CXY Total Operations were 31,676, up 6.8% vs 2024. MDT 2025 Total Operations were 53,463, up 9.1% vs 2024. December MDT operations were up 13% vs December 2024. 2025 Air Cargo Tonnage was 55,698, up 5.7% vs 2024. 2025 was the 7th busiest air cargo year in airport history. The historical average is around 52,000 tons. A record 67,793 enplanements in December 2025, up 4.6% vs December 2024, up 17.4% vs budget. This is the 23rd consecutive month of enplanement growth. Enplanements of 814,718 set a record, up 12.1% vs 2024 and up 6.9% vs 2019. The January through April 2026 seats for sale are currently 7% over budget, and 17% over 2025.

Navy Week: This is a weeklong series of outreach events with corporate, civic, government, educational, media, veterans and community service organizations throughout a region to share how the Navy is deployed around the world. This event features Rear Admiral Eric Van Hage from Mechanicsburg, sailors from the U.S. Harrisburg, U.S. Navy Band, and Air Show displays.

2026 Air Show: 2026 Air Show tickets are selling fast. The Blue Angels winter visit was held on December 3rd, 2025.

Project Update:

Mr. Pirozzi reported on the following:

Status of Major Projects:

HIA:

Cargo Apron Expansion, Phase VI: Continue site cleanup and project close-out.

Rehabilitate Taxiway A, Ph 1: On track for bidding first construction package in spring 2026.

Replace Passenger Boarding Bridges: Project closeout remains, on time and budget.

Renovate Public Restrooms: Continue new framing installations for 3 bathrooms in Concourse A.

Escalator Replacement, HIA: Otis is currently working on submittals and procurement.

BHS Control System Upgrade: Project closeout remains, on time and budget.

GRA:

Construct South Aircraft Parking Apron: Grants issued, anticipate March 2026 start.

FCRA:

Update Master Plan: The Final Draft ALP was uploaded to FAA's system for review and is pending final acceptance.

Purchase Maintenance and Shuttle Bus Vehicle:

Mr. Edwards reported that this is for the Board to approve the purchase of four vehicles for a total of \$335,677. The four vehicles include the following:

- One 2026 Ford Champion Defender 23-passenger shuttle bus with upgraded interior cabin treatments and flooring for transporting customers to and from the passenger terminal and long-term parking area, in the amount of \$200,326.
- One Chevrolet Silverado Crew Cab pickup truck to be used by the Airfield Maintenance Department at an estimated cost of \$70,000.

- Two 2026 Polaris Ranger UTV's for use by each of the HIA Water Utilities Department and the Capital City Executive Airport Maintenance Department. The cost per vehicle is \$32,675.50.

These vehicles are available on COSTARS contracts.

There were no objections to forwarding this item to the full Board for approval.

Salt Shed Replacement:

Pending receipt of additional information, staff will present this item at the Board meeting.

There were no objections to forwarding this item to the full Board for approval.

Server Hardware Refresh:

Mr. Edwards reported this is to approve the purchase of HP server hardware and implantation services from HP Enterprise to replace SARAA's existing server hardware. The cost of the purchase will not exceed \$250,000. SARAA's existing server environment has exceeded its optimal service life. Hardware of this age increases the risk of system failures, unplanned downtime, security vulnerabilities and rising maintenance costs. Funding for this project was approved as part of SARAA's 2026 capital budget.

There were no objections to forwarding this item to the full Board for approval.

GIS + EAM Continued Development:

Mr. Edwards reported that this is to authorize the Executive Director to execute a contract with AECOM for the continued development and expansion of SARAA's Geographic Information System (GIS) and Enterprise Asset Management (EAM) system, in an amount not-to-exceed \$386,776.07. In 2023, the SARAA Board approved a two-year agreement with AECOM to design and implement a GIS and EAM system for the Authority. That contract concluded on December 31, 2025. The next phase will incorporate general aviation airports into GIS and asset management systems. Funding for this project was approved as part of SARAA's 2026 capital budget.

There were no objections to forwarding this to the full Board for approval.

Shaner Lease Agreement Proposal:

Mr. Edwards reported that this is to authorize the Executive Director to execute a Ground Lease Agreement with Shaner Airport Hotel II, L.P. for the planning, permitting and construction of a nationally branded extended stay hotel to be built on land owned by SARAA. A Letter of Intent outlining the terms and conditions of the hotel concept was approved by the SARAA Board in January 2025 and extended by SARAA in July 2025 with a Negotiation Period deadline of January 30, 2026. On the commencement date, SARAA will modify Section 3.02 of the Shaner

Airport Hotel L.P. Lease to provide for an Extension Term commensurate with this Shaner Airport Hotel II, L.P. Ground Lease. Upon expiration of the Due Diligence period, Shaner shall pay a \$25,000 deposit to SARAA. \$5,000 of the deposit shall be immediately nonrefundable and \$10,000 of the deposit shall become nonrefundable after the expiration of the Permitting Period.

There were no objections to forwarding this item to the full Board for approval.

Delta Development Group Consulting Services Extension Agreement:

Mr. Edwards reported that this is to approve a 36-month Consultant Agreement with Delta Development Group, Inc. at a monthly retainer fee of \$11,500 per month (year one), and \$12,500 per month (years 2 and 3), plus reasonable and ordinary expenses. The source of funding for the Consultant Agreement will be SARAA operating funds.

There were no objections to forwarding this item to the full Board for approval.

Aero Corporation Lease Assignment:

Mr. Edwards reported that this is to authorize the Executive Director to execute the Assignment of Concession Agreement from Aero Corporation to Avis Budget Car Rental. Aero Harrisburg has requested that the SARAA Board approve the assignment of 1) the Concession and Lease Agreement for On-Airport Automobile Rental Operations dated December 2019 between SARAA and Aero Corporation d/b/a Budget Rent A Car; and (2) the Concession and Lease Agreement for On-Airport Automobile Rental Operations dated December 2019 between SARAA and Aero Corporation d/b/a Avis Rent A Car. Both agreements were extended through December 31, 2029, by notice provided by concessionaire to SARAA dated January 31, 2025. Monthly rent and MAG payments for the Avis and Budget car rental operations will not change.

There were no objections to forwarding this item to the full Board for approval.

Perfectly Pennsylvania Lease Assignment and Lease Extension:

Mr. Edwards reported that this is to authorize the Executive Director to execute the assignment of the existing lease for Perfectly Pennsylvania to Daniel Johnson and a five-year extension through August 2035. Daniel Johnson is seeking to acquire the retail store Perfectly Pennsylvania, located within HIA. As part of this acquisition, Mr. Johnson has requested to assume the existing lease and obtain a lease extension aligned with the term of his Small Business Administration (SBA) loan. Mr. Johnson is seeking the following: 1) Assignment of the existing lease – the current lease is set to expire on August 28, 2030; and 2) Lease Extension – a five-year extension beyond the current expiration date, resulting in a new expiration date of August 28, 2035. Monthly rent for Perfectly Pennsylvania is \$3198.47 with a 3% annual increase.

There were no objections to forwarding this item to the full Board for approval.

Hangar #27 Lease Assignment, GRA:

Mr. Edwards reported that this is to authorize the Executive Director to execute a lease assignment with Rotor Power LLC for a box hangar at GRA. Mark Hillard constructed a box hangar at GRA in 2024. He intends to sell this hangar to Rotor Power LLC. Rotor Power is a women-owned helicopter operator that provides utility services nationwide. Rotor Power plans to use the subject hangar as its primary maintenance hub, including aircraft storage, equipment and parts storage, and as a base of operations. The existing land lease has a term of 20 years, with one five-year renewal option and an additional renewal option of four years and eleven months. SARAA's legal counsel will prepare the lease assignment document.

There were no objections to forwarding this item to the full Board for approval.

GA Update:

Mr. Collins reported on the following:

Tree Removal: Mr. Collins showed pictures of the contracted tree removal projects at FCRA and GRA.

Tracking Equipment: Runway Stats has installed Aircraft Operations Tracking Equipment at CXY, FCRA and GRA. This is a great tool to show the value of the airports and to secure additional funding. Mr. Collins showed monthly operations to date for both FCRA and GRA for November and December 2025.

Adjournment: Mr. Enterline adjourned the meeting at 9:50 a.m.

Next Meeting: Friday, February 20, 2026, 8:00 a.m., Harrisburg International Airport

Respectfully submitted:

Timothy J. Edwards
Executive Director

Prepared by Camille Springer